



## Supervisor Training Program

On successful completion of this training program, learners will have acquired the skills and knowledge to enable them to undertake the role of and perform the duties and position requirements of a Mine Safety and Health Representative as detailed in the Coal Mining Safety & Health Act 1999.

This nationally recognised training program provides participants with the units of competency required to achieve a Statement of Attainment which forms part of RII30109 Certificate III in Surface Extraction Operations or RII30209 Certificate III in Underground Coal Operations

- RIIRIS301A Apply Risk Management Processes
- RIIOHS301A Conduct safety and health investigations
- RIICOM301A Communicate information

### **RIIRIS301A Apply Risk Management Processes (known as S1 or G1)**

This unit covers the application of risk management processes in resources and infrastructure industries. It includes identifying hazards; assessing and identifying unacceptable risk; identifying and recommending treatments; contributing to the implementation of treatments; and reviewing safety system documentation.

### **RIIOHS301A Conduct safety and health investigations (known as S2 or G8)**

This unit covers conducting safety and health investigations in resources and infrastructure industries. It includes determining the investigation objectives; gathering information; evaluating information; identifying courses of action; and preparing and presenting investigation reports.

### **RIICOM301A Communicate information (known as S3 or G9)**

This unit covers the communication of information in resources and infrastructure industries. It includes: communicating information orally and in writing; achieving meeting outcomes; making presentations, and participating in negotiations.

#### **Supervisor Training**

##### **Days**

3

##### **Prerequisites**

Nil. This program is designed for those already employed in the Mining and associated industries.

##### **What to bring**

No requirements. Everything is provided.

#### **Supervisor Training Refresher**

##### **Days**

1

##### **Prerequisites**

Supply your site risk matrix card (if available).  
Supply a copy of your previous S1 S2 S3 (G1, 8, 9) statement of attainment. If your previous S123 (G1,8,9) was completed more than 5 years ago you must supply a letter from your employer confirming that you have been and are still currently acting in the supervisory role.

##### **What to bring**

No requirements apart from the prerequisites. Everything is provided.